

River Valley School District

Flexible Spending Account (FSA) Important Plan Information

Please review the following information in preparation for your FSA enrollment!

Upcoming FSA Plan Year:	9/1/2019 - 8/31/2020
Run-Out Period:	You have until 10/30/2019 to submit claims for expenses incurred during the current Plan Year.
Maximum Election Amount:	Dependent Care FSA: \$5,000 (Note: Group insurance premiums are deducted pre-tax automatically. Contact your employer's benefits representative if you have questions.)
FSA Deductions:	20 FSA Deductions (Your plan year election will be divided by the number shown above.)
Reimbursement Schedule:	Eligible claims received by the 5 th & 20 th by noon will have reimbursements released the following 10 th & 25 th of the month.
Reimbursement Method:	Optional Direct Deposit: New participants - if you wish to receive reimbursement via direct deposit, complete a direct deposit form and attach a voided check with your FSA Enrollment Form.
Email Claim Notifications:	Email notifications will be sent to inform you of claims received, reimbursements issued or requests for additional information needed to process your claims. By providing your email address when you enroll, you will automatically receive these notifications.
Online Account Access:	You may view account details including balance, claims and reimbursements and also access claim forms via the DBS website at www.dbsbenefits.com . You will need the following PIN# to create an online account if you have not done so already: RIVER
Enrollment Method:	Paper enrollment form Return the completed form to your employer's benefits representative by the deadline below.
Deadline to Enroll:	8/16/2019